

Brant Historical Society
Board of Directors Virtual Meeting
On Zoom
October 26, 2021

Brant Museum and Archives
57 Charlotte Street,
Brantford, ON

Meeting Minutes

Present On Zoom: Tim Philp (President), Denise Methot (Vice-President), Michael-Allan Marion (Secretary), Leisah Marie Jansen, Doug Summerhayes.

Regrets: Willy Hilgendag (Treasurer).

Staff: None present.

1. Call to Order: Meeting called to order at 6 pm.
2. Changes to Agenda: Suggested additions were deferred to the next meeting.

Motion: Moved by D. Summerhayes, seconded by L. Jansen, that the agenda for the meeting be approved.

Carried.

3. Minutes of previous meeting:

Motion: Moved by D. Summerhayes, seconded by D. Methot, that the minutes of the October 5, 2021 board of directors meeting be approved.

Carried.

4. Executive Director's Report:

T. Philp reported that Crystal Cottage's final move has been rescheduled to November 7 at 7 am. The heritage building has been moved from its original location to a City of Brantford lot in preparation for a final move to an empty lot beside the Brant Museum and Archives.

It was suggested that the society consider contracting security for the building once it is placed before occupancy.

The society was assessed a \$250 fine for apparently not having the proper building permit when the foundation for the cottage was being constructed more than a month ago. T. Philp complained to city officials. After an investigation they informed him the fine was levied automatically by an automated system, even though the permit had been issued. The fine was reversed.

T. Philp reported that curator Nathan Etherington has returned from vacation and is working on a number of projects.

Motion: Moved by D. Methot, seconded by M-A Marion, that the Executive Director's Report be approved.

Carried unanimously.

5. Treasurer's Report:

The financial documents from the previous month were circulated before the meeting. Treasurer W. Hilgendag was absent so T. Philp took board members through the highlights.

Motion: Moved by D. Methot, seconded by M-A Marion, that the Treasurer's Report be approved.

Carried Unanimously.

6. New Business:

Annual General Meeting - T. Philp said that with the loosening of provisions of the province's COVID-19 pandemic regulations, the society is getting close to being able to hold an AGM. He wants the board to present a state of affairs document to the general membership in advance of the meeting. A date for the AGM in the new year could be set at the next board meeting and a notice and agenda can be sent to the membership.

Motion: Moved by D. Summerhayes, seconded by L. Jansen, that the subject of the AGM be put on the agenda of the next meeting.

Carried unanimously.

7. Announcements: None.

8. Adjournment: The meeting was adjourned at 6:27 pm.

The date of the next meeting is set for November 30, at 6 pm.