

Brant Historical Society Board of Directors Meeting June 27, 2023

Minutes

Present:

Tim Philp (President), Denise Methot (Vice-President), Michael-Allan Marion (Secretary), Willy Hilgendag (Treasurer), Leisah Marie Jansen, Doug Summerhayes, Murray Angus.

Regrets:

None

Staff:

None

1. **Call to Order: Meeting called to order at: 6 pm.**

2. **Approval of Agenda:**

Motion: Moved by D. Methot, seconded by W. Hilgendag, that the agenda of the May 30, 2023 Board of Directors meeting be approved.

Carried unanimously.

3. **Approval of Minutes:**

Motion: Moved by M-A Marion, seconded by D. Methot, that the Minutes of the May 30, 2023 Board of Directors meeting be approved.

Carried unanimously.

4. **Executive Director's Report:**

T. Philp reported on the following matters:

A) He said as President and Chair of the Board of Directors he has appointed Murray Angus to take over as new Executive Director (Pro Temp), to serve until a new one is chosen who will undertake a staff review and recommend a new structure.

B) T. Philp discussed various logistical problems concerning staff summer vacations and the need to have someone at the Brant Museum and Archives to let in summer

employees and volunteers at both the Brant Museum and Myrtleville House Museum, which is operating a summer camp, to avoid the need to close the Brant building for a temporary period. It was decided to have two employees rotate duties at both facilities.

Motion: Moved by D. Methot, seconded by L. Jansen, that the Executive Director's Report be approved.

Carried unanimously.

5. **Treasurer's Report:**

Motion: The latest financial documents were circulated before the meeting. W. Hilgendag took the board through details of the documents. He reported there was \$44,000 in the current account. After payroll costs there will be \$27,530 to get through the summer. A grant of \$50,000 has been received from the City of Brantford and another \$50,000 grant is coming.

Motion: Moved by D. Summerhayes, seconded by M-A Marion, that the Treasurer's Report be approved.

Carried unanimously.

6. **Business Arising from the Minutes: None**

7. **New Business:**

Motion: Moved by D. Methot, seconded by M-A Marion, that the meeting move in-camera to discuss an identifiable individual.

Carried unanimously.

Motion: Moved by D. Methot, seconded by M-A Marion, that the meeting move ex-camera to continue discussion.

Carried unanimously.

Motion: Moved by M-A Marion, seconded by D. Summerhayes, that Tim Philp be authorized to negotiate a job description and terms, if terms can be agreed, to hire Marion McGeein for the position of Executive Director (ProTemp) to manage staff and update the Brant Historical Society's policies, particularly human resources policies, and job descriptions.

Carried, with M. Angus abstaining.

8. **Date of Next Meeting:** The next meeting will be September 26, 2023 at 6 pm.

9. **Adjournment:** The meeting was adjourned at 6:48 pm.