

**Brant Historical Society
Board of Directors Meeting
October 29th, 2024
Brant Museum and Archives
57 Charlotte St.,
Brantford, ON**

MINUTES

Present: Murray Angus (President), Leisah Marie Jansen (Vice-President), Bill Hyde (Treasurer), Sarah Clarke, Pat Duern, Brian Moore, John Utley.

Regrets: Michael-Allan Marion, Glad Woodburn

Staff: Marion McGeein (Executive Director)

1. **Call to Order:** Meeting called to order at 6:30 pm.

2. **Approval of Agenda:**

Motion: Moved by P Duern, seconded by B. Hyde, that the agenda of the Oct 29, 2024 meeting be approved with the addition of the SWOT proposal.

Carried unanimously.

3. **In camera**

Motion: Moved by B Moore, seconded by P Duern that the board move in camera to discuss a personnel matter.

Carried

unanimously

Moved: Moved by J Utley, seconded by B Hyde that the board move Ex camera.

Carried unanimously

4. **Approval of Minutes:**

Motion: Moved by L. Jansen, seconded by P. Duern, that the Minutes of the Sept 24, 2024 Board of Directors Meeting be approved.

Carried unanimously.

It is requested that the minutes of the AGM meeting (April 9, 2024) and the special business meeting Sept 5, 2024 be circulated for review at the next board meeting.

5. **Business Arising:**

a) Next Steps with the City – M. Angus reported that the building assessment of 57 Charlotte St. has been completed.

b) Enterprise Brant – B Hyde reported that he is still waiting to hear back from Enterprise Brant regarding the proposal.

- c) SWOT Analysis Next Steps – J Utley presented a proposal for board members review regarding next steps. There needs to be one or two half day sessions for board members to meet and discuss the next steps in the development of a 3 – 5 year plan. M McGeein will send out dates for a half day session in January 2025 on Saturdays.

6. Correspondence:

- i. A letter has been received from the Stedman Foundation acknowledging the request for funding. Further an email seeking clarification was received and response give.
- ii. A letter from Shelley Stanzik, lawyer for Morwenna Mabel Edward Estate for signature in order that the funds of \$10,000 could be released to Brant Historical Society for use at Myrtleville House Museum as bequeathed in her will.

7. Reports:

- a) Financial Report – Clarification of the interest charges, donations and funds received for summer job programs were asked. Further information will be shared with the board after these lines are reviewed.

Motion: Moved by B. Hyde, seconded by J Utley, that the financial report be accepted as circulated. **Carried unanimously.**

- b) Program Events Committee Report.

Motion: Moved by B. Moore, seconded by L. Jansen, that the board approve the screen print of the BHS title/logo to print shirts for promoting each museum.

Carried unanimously

Motion: Moved by B. Moore, seconded by P. Duern, that the board approve a trivia night at a local bar/tavern/restaurant which serves alcohol.

Carried unanimously

Motion: Moved by B. Hyde, seconded by L. Jansen, that the board approve the proposed budget of \$4350 for the BHS program events committee.

Carried unanimously

Motion: Moved by B. Moore, seconded by L. Jansen that the events committee report be accepted as circulated.

Carried unanimously.

c) Executive Director’s Report – The report was distributed before the meeting. Further to the report, M. McGeein highlighted that a grant was submitted to the Brant Community Foundation for security and safety equipment for the outside of the building. A thank you goes to P. Duern who primarily prepared the grant. The closing date was Oct 18, 2024 with notification of the outcome by early December 2024.

Motion: Moved by B. Moore, seconded by P. Duern, that the Executive Director’s report be accepted as circulated . **Carried unanimously.**

8. New Business:

- A) Website – biographies of board members – deferred.
- B) Wall of Honor

Motion: Moved by B Moore, seconded by P Duern, that a sub committee be established to review names and make a recommendation to the board of directors as to who should be on the Wall of Honor. The suggested names included L. Jansen (board member), W. Hilgendag, C. McDonald and J Jackowitz. **Carried unanimously.**

C) Fundraising

M. Angus has reviewed the process for applying to pursue a Chase the Ace fundraiser in the city of Brantford. Currently he is waiting form further information from City staff.

9. **Future Agenda Items:**

A) Indigenous artifacts in the Museum's possession and how to repatriate them.

10. **Next Meeting:** The next meeting is Tuesday, November 26, 2024 at 6:30 p.m.

11. **Adjournment:** The meeting was adjourned at 8:23 pm.