

**Brant Historical Society
Board of Directors Meeting
Jan 28th, 2025
Brant Museum and Archives
57 Charlotte St.,
Brantford, ON**

MINUTES

Present: Murray Angus (President), Leisah Marie Jansen (Vice-President), Michael Allen Marion (Secretary), Sarah Clarke, P Duern, Brian Moore, John Utley, Glad Woodburn.

Regrets: Bill Hyde (Treasurer)

Staff: Marion McGeein (Executive Director)

1. **Call to Order:** Meeting called to order at 6:03 pm.

2. **Approval of Agenda:**

Motion: Moved by B. Moore, seconded by L. Jansen, that the agenda of the Jan 28, 2025, meeting be approved with the addition the President's Report under reports.

Carried unanimously.

3. **Approval of Minutes:**

Motion: Moved by B. Moore, seconded by G. Woodburn that the Minutes of the Nov 28, 2024, Board of Directors Meeting be approved.

Carried unanimously.

4. **Business Arising:**

a) Appointment of Auditor

Motion: Moved by B. Moore, seconded by J. Utley that Gibb Widdis CPAs Professional Corporation be appointed as the auditor for the Brant Historical Society.

Carried unanimously.

b) Endowment Fund

The funds in the Wealth Management endowment fund will be transferred to Scotia Bank. B. Hyde will be the administrator of the ITrade Fund. A draft Investment Policy was discussed with the members of the BHS Endowment Fund are Murray Angus (Chair BHS), Bill Hyde (treasurer BHS) Michael St. Amant, Jack Jackowitz and John Hogewoning.

Motion: Moved by G. Woodburn, seconded by B. Moore that the draft investment policy be accepted as presented. This will need to be approved at the AGM.

Carried unanimously

- c) Website – The website has been updated. Still further changes required including the Lauren Harris display needs to be removed, speaker series information added, PA information added and making the website AODA standard.
- d) Board biographies -L. Jansen and P. Duern are waiting for information from all Board members.
- e) Fundraising –
The Chase the Ace application has been forwarded to the Ontario Lottery and Gaming Corporation. The application will be reviewed and may take from two weeks to forty-five days. When approved, then the next steps of the process will be identified.

5. Correspondence:

- i. A card was received from a BCI Coop placement student expressing her thanks for the great experience that she had at the museum this past term.

6. Reports:

- a) Financial Report was reviewed.

Motion: Moved by J. Utley, seconded by G. Woodburn, that the financial report be accepted as circulated. **Carried unanimously.**

- b) Events Committee Report

Motion: Moved by B. Moore, Seconded by L. Jansen, that the Events Committee Report be accepted as circulated. **Carried unanimously.**

- c) Executive Director’s Report

Motion: Moved by S. Clarke, seconded by M-A. Marion, that the Executive Director’s report be accepted as circulated . **Carried unanimously.**

- d) Strategic Planning

A strategic planning session was held on Saturday Jan 18, 2025 at the Brantford Public Library. The mission, vision and core value statements were reviewed and revised. Break out sessions occurred to develop Strategies and Priority Goals for this year. The next strategic planning session was scheduled for Feb 11, 2025 at the museum.

- e) Presidents Report – M Angus highlighted that the Museum building has been bought by the City of Brantford and the money has been invested into a short term GIC.

Motion: Moved by B. Moore, seconded by J. Utley, that the President’s Report be accepted as circulated . **Carried unanimously.**

7. New Business:

- A) AGM

The date for the BHS AGM is set for Thursday April 3, 2025, at Myrtleville House Museum.

Discussion occurred regarding amending the Bylaws to change the date for holding the AGM to be the end of April

Motion: Moved by M-A. Marion, seconded by P. Duern, that the Bylaws be changed so that the date that the AGM is held by will be the end of April. This will be presented to the membership at the AGM. **Carried unanimously.**

8. **Future Agenda Items:**

A) Indigenous artifacts in the Museum's possession and how to repatriate them.

9. **Next Meeting:** The next meeting is Tuesday, Feb 25, 2025 at 6:30 p.m.

10. **Adjournment:** The meeting was adjourned at 7:53 pm.