

**Brant Historical Society
Board of Directors Meeting
November 26th, 2024
Brant Museum and Archives
57 Charlotte St.,
Brantford, ON**

MINUTES

Present: Murray Angus (President), Leisah Marie Jansen (Vice-President), Bill Hyde (Treasurer), Sarah Clarke, Pat Duern, Brian Moore, Glad Woodburn, Michael Allan Marion(at the end of the meeting).

Regrets: John Utley (at Brantford City Council meeting regarding the sale of 57 Charlotte Street)

Staff: Marion McGeein (Executive Director)

1. **Call to Order:** Meeting called to order at 6:30 pm.

2. **Approval of Agenda:**

Motion: Moved by P Duern, seconded by L Jansen, that the agenda of the Nov 26, 2024 meeting be approved with the addition Endowment Fund Agreement and Millards letter under Correspondence. **Carried unanimously.**

3. **Approval of Minutes:**

Motion: Moved by B Hyde, seconded by S Clarke that the Minutes of the Oct 29, 2024 Board of Directors Meeting with corrections be approved. **Carried unanimously.**

4. **Business Arising:**

a) City of Brantford – It was announced that Brantford City Council has approved the purchase of 57 Charlotte Street by the City for \$1.6 million.

a) Endowment Fund Agreement – a draft endowment agreement was presented to the Board of Directors for consideration.

Motion: Moved by B Hyde, seconded by G Woodburn that the draft agreement be accepted in principle. **Carried unanimously.**

b) Website – L Jansen and P Duern agreed to process the biographies of board members for use on the BHS website. Members are asked to send a paragraph regarding his/her individual biography to L Jansen and P Duern.

c) Fundraising – application has been made to the City of Brantford for a license for the Chase the Ace fundraising strategy that BHS will be undertaking.

d) Review – the minutes of the AGM April 9, 2024 and the Special Business Meeting Sept 5, 2024 were reviewed and will be presented to the general membership at the AGM in spring of 2025.

5. Correspondence:

- i. A letter has been received from the Millards Chartered Professional Accountants informing the Brant Historical Society of Millards resignation as auditors effective immediately. B Hyde will search for a new auditor for the Brant Historical Society.

6. Reports:

- a) Financial Report was reviewed.

Motion: Moved by B. Hyde, seconded by P Duern, that the financial report be accepted as circulated. **Carried unanimously.**

- b) Executive Director's Report – The report was distributed before the meeting.

Motion: Moved by P. Duern, seconded by B. Moore that the meeting move in-camera to discuss a personnel matter. **Carried unanimously.**

Motion: Moved by L Jansen, seconded by G. Woodburn that the meeting move ex-camera **Carried unanimously.**

Motion: Moved by B. Moore, seconded by P. Duern, that the Executive Director's report be accepted as circulated. **Carried unanimously.**

7. New Business:

- A) Wall of Honor

Motion: Moved by B Moore, seconded by P Duern, that the terms of reference for the Wall of Honour be accepted as presented. **Carried unanimously.**

- B) Recognition of volunteers

It is recommended that a small group be established to recognize volunteers of the Brant Historical Society in April 2025. Board members were asked to send an email to M McGeein if interested in helping with this process.

- C) Truth and Reconciliation

S Clarke has been undertaking to review a process for assisting the organization to review the Indigenous artifacts that are in the possession of the BHS and will also assess ways to incorporate the topic of truth and reconciliation.

8. Future Agenda Items:

- A) Indigenous artifacts in the Museum's possession and how to repatriate them.

9. Next Meeting: The next meeting is Tuesday, Jan 28, 2025 at 6:30 p.m.

10. Adjournment: The meeting was adjourned at 8:33 pm.