

**Brant Historical Society
Board of Directors Meeting
February 25, 2025
Brant Museum and Archives
57 Charlotte St.,
Brantford, ON**

MINUTES

Present: Murray Angus (President), Michael-Allan Marion (Secretary), Sarah Clarke, Pat Duern, Brian Moore, John Utley.

Regrets: Leisah Marie Jansen (Vice-President), Bill Hyde (Treasurer), Glad Woodburn.

Staff: Maureen McGeein (Executive Director).

1. Call to Order:

The meeting was called to order at 6:35 pm.

2. Approval of Agenda:

a) Correspondence from Michael-Allan Marion

Motion: Moved by J. Utley, seconded by B. Moore, that the agenda of the February 25, 2025 meeting of the Board of Directors be approved with the above addition.

Carried unanimously.

3. Approval of Minutes:

Motion: Moved by J. Utley, seconded by P. Duern that the Minutes of the Jan 28, 2025 meeting of the Board of Directors be approved.

Carried unanimously.

4. Business Arising:

i. Board Biographies:

It was reported that Leisah Marie and Pat are still waiting for information from some of the board members and will follow up with various members.

ii. Fundraising

Murray reported that the application for Chase the Aces has been submitted and are waiting the approval. The board also needs to recruit a person who can be in charge of fundraising.

iii. Annual General meeting

a. Draft Agenda for the AGM

The Board approved the draft agenda with the suggestion from B. Moore that bylaw amendment should come before elections of board members.

b. Status of Audit

M. McGeein advised that Treasurer B. Hyde is working with the auditor.

5. Correspondence:

A) Letter of Resignation from Michael-Allan Marion

M. Angus read a letter from M-A Marion in which he said that after nearly six years on the Board of Directors, most of them as Secretary, he felt he had to resign from the Board, due to family health considerations, after the next Annual General Meeting in April 2025, and cannot stand for the Board for another term. He will attend the next AGM to serve out his duties as Secretary. They also discussed names of possible individuals to fill the vacant position on the board.

Moved by P Duern, seconded by B. Moore that M-A Marion letter be accepted with regret. **Carried unanimously.**

6. Reports:

A) **Financials:** The latest financial documents were circulated prior to the Board meeting.

Motion: Moved by J. Utley, seconded by M-A Marion, that the financial report be accepted as distributed. **Carried unanimously.**

B) **Strategic Planning:** No report.

C) Executive Director's Report:

It was noted that the new website Octopus Red is running into several technical problems that may take time to work through. At the present time staff have not been trained for updating the website.

Motion: Moved by J. Utley, seconded by P. Duern, that the Executive Directors report be accepted as circulated. **Carried unanimously.**

D) President's Report:

M. Angus said the Board needs to have a fundraising campaign. Various names were mentioned.

7. New Business

Council appointee – J Utley notified the Board that Councillor Mandy Samwell has been appointed by the Brantford City Council as a non-voting member to the Brant Historical Society Board of Directors.

8. Future Agenda Items

A) Fundraising – No report.

B) Indigenous Artifacts – S. Clarke said she had no update at this point because she is still working on the background. J. Utley suggested that indigenous artifacts are important, however, it is important to not be sidetracked from other priorities which should be finances.

9. Next Scheduled Meeting

The next scheduled meeting is Tuesday March 25, 2025 at 630 pm.

10. Adjournment

The meeting was adjourned at 8:05 pm.