

**Brant Historical Society  
Board of Directors Meeting  
Dec 3, 2025  
Brant Museum and Archives  
57 Charlotte St.  
Brantford, ON**

**Minutes**

**Present:** Murray Angus (Chair), Gary Burns, Sarah Clarke, Leisah Marie Jensen, Brian Moore, Glad Woodburn.  
**Regrets:** Pat Duern, Bill Hyde, Councillor Samwell, John Utley.  
**Staff:** Marion McGeein (Executive Director)

**1. Call to Order**

The meeting was called to order at 6:34 p.m.

**2. Approval of Agenda**

Moved by G Burns, seconded by S Ckarke  
That the agenda be approved as circulated.

**Carried**

**3. Approval of Minutes**

Moved by G Woodburn, seconded by B Moore  
That the minutes of the Nov 5<sup>th</sup>, 2025, meeting be approved.

**Carried**

**4. Business Arising**

None

**5. Correspondence**

None

**6. Reports**

**a) Financial statements Oct 2025**

M Angus spoke to the financial reports that were distributed.  
Moved by S Clarke, seconded by G Burns  
That the board accept the financial statements as presented.

**Carried**

**b) Executive Directors**

Moved by S Clarke, seconded by G. Woodburn  
That the board move in-camera to discuss a personnel matter  
Moved by G Burns, seconded by S Clarke  
That the board move out of camera  
Moved by B Moore, seconded by G Woodburn  
That the Executive Director's report be accepted.

**Carried**

**Carried**

**Carried**

## 7. Committees (verbal)

### a) Governance

G Woodburn reported that a draft governance policy is being developed.

### b) Wall of Fame

- i. Sarah and Leisah reviewed the current nomination form and made draft revisions
- ii. Sarah circulated the revised draft form to Brian for review and comment
- iii. A new draft nomination form will be presented to the Board for review/information at the February meeting.

### c) Fundraising

Nothing to report

### d) Membership

Nothing to report

### e) Repatriation/Indigenous

- i. Repatriation project will be a marathon rather than a sprint
- ii. Meeting with Bev Garner and Gary Warrick December 2, 2025 to discuss project and next steps
- iii. Can I request that Lillia send me a copy of the Indigenous artifact catalogue from the BHS?
- iv. Does the Board give consent for me to reach out to Six Nations, MCFN and HDI to introduce the project and ask if they would like to collaborate?
- v. Following a review of a Sacred and Sensitive Items and Objects list from WCC and Six Nations, a review of these items in the BHS catalogue should be undertaken – even in advance of policy development
- vi. Invite representatives from MCFN, SNLR and HDI to review the contents of the Indigenous collection with committee members (and staff?)
- vii. At least two days will be required for committee members to review the objects in the Indigenous collection
- viii. If the objects have not been photographed, the committee would like to photograph each object for research purposes (photos may be deleted later at the request of communities engaged on the project)

### f) Municipal

M Angus, B Hyde, Councillor Samwell and M McGeein met with staff from City of Brantford Michael Bradley (CAO) and Kara Davey Manager Tourism Culture and Sport to review items within current Lease Agreement, to discuss and clarify responsibilities and expectations related to lawn and flower bed maintenance; snowploughing and winter property care; upgrades to the washroom facilities and installation of a chair lift to enhance accessibility.

The initial outcome is that the lease agreement will be reviewed by the City of Brantford to determine who is responsible for what components and then meet to discuss the common understandings of the lease agreement. It was agreed that they would look after the snowploughing.

The 3-year funding application for Community Cultural Investment Program is now available with closing date Jan 30, 2026. In the past 3 years we have received \$46,347 on annually basis. The Cultural and Built Heritage Funding Program is funded by the City of Brantford Casino Reserve Fund, and the goal is to provide project grants to cultural institutions for facility and infrastructure improvements, in order to ensure Brantford citizens, have access to a range of high-quality arts, culture and heritage assets. The purpose of this program is to financially

support substantial capital facility and infrastructure projects for cultural institutions, including new construction, equipment, renovations, repair costs, collections maintenance expenses, and design or planning fees associated with planned capital improvements.

**g) Program events**

Nothing to report

**h) Property Management**

Nothing to report

**i) Collection Management**

Nothing to report

**8. New business**

**a) Museums Working together presentation**

G Burns presented a power presentation on how museums working together would be an effective approach in this community. This presentation includes work that B Hyde has discussed at previous meetings.

**b) AGM**

The date for the AGM has been set for Wednesday April 22, 2026, doors open at 630 pm and the meeting starts at 700 pm

**9. Future Agenda Items**

**10. Next Scheduled Meetings**

Feb 4, 2026 @ 630 pm

Mar 4, 2026 @ 630 pm

**11. Adjournment**

The meeting was adjourned at 8:12 pm.