

**Brant Historical Society**  
**Board of Directors Meeting**  
**Nov 5, 2025**  
**Brant Museum and Archives**  
**57 Charlotte St.**  
**Brantford, ON**

**Minutes**

**Present:** Glad Woodburn (Acting Chair), Pat Duern (Secretary), Bill Hyde (Treasurer), Sarah Clarke, Brian Moore, John Utley, Councillor Samwell (non-voting).  
**Regrets:** Murray Angus, Gary Burns, Leisah Marie Jensen.  
**Staff:** Marion McGeein (Executive Director)

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Approval of Agenda**

Moved by Bill Hyde, seconded by John Utley  
That the agenda be approved as circulated.

**Carried**

**3. Approval of Minutes**

Moved by Sarah Clarke, seconded by Bill Hyde  
That the minutes of the Oct 1, 2025, meeting be approved as amended.

**Carried**

**4. Business Arising**

**a) Draft National Trust Agreement**

The board reviewed the draft National Trust Agreement. The draft has been reviewed by a lawyer (Carolyn Johnson) who advised that she has reviewed the lease and it looks straight forward to her office.

Moved by Brian Moore, seconded by Bill Hyde

That the draft National Trust Agreement be accepted as presented and be signed by the same signing officers that signed the agreement in June 2024.

**Carried**

**5. Correspondence**

An email letter has been received advising that the Intact Insurance lawyer is working with Intact insurance regarding the claim.

**6. Reports**

**a) Financials Sept 2025**

B. Hyde spoke to the financial reports that were distributed.

Moved by Bill Hyde, seconded by Brian Moore

That the board accept the financial statements as presented.

**Carried**

- b) Executive Director's Report  
Moved by Sarah Clarke, seconded by Brian Moore  
That the Executive Director's report be accepted.

**Carried**

**7. New Business**

- a) Museums Working together Presentation - deferred

**8. Committees (Verbal)**

- a) Governance – No report.
- b) Wall of Fame – have met to discuss terms of reference. Will have a report for next meeting.
- c) Fundraising - No additional information at the present time
- d) Membership – No new members
- e) Repatriation/Indigenous - No update
- f) Municipal - No update
- g) Program Events – will report quarterly
- h) Property Management – Mandy Samwell is working with John, Marion, Bill and Murray to have a meeting with the CAO of the City of Brantford.

**9. Future agenda items**

- a) Website

**10 Next scheduled meetings**

Dec 3, 2025 @ 6:30 pm  
Jan 7, 2026 @ 6 :30 pm  
Feb 4, 2026 @ 6 :30 pm  
Mar 4, 2026 @ 6 :30 pm

**11. Adjournment**

The meeting was adjourned at 8:15 pm