

Brant Historical Society Wall of Honour Nomination Form

Name of Nominee:

Family Name Given Names

Current Address:

(if available)

Address

City Province/State Postal/Zip Code

Phone Email

Place and Date of Birth:

Place and Date of Death:

Next of Kin (if Possible):

Family Name Given Names Relationship

Address

City Prov/State Postal/Zip Code

Phone Email

Nominated by:

Endorsed by:

Name

Name Date

Address

Name Date

City Prov/State Postal/Zip Code

Name Date

Phone Email

Name Date

Signature Date

Name Date

Is the Nominee, or next of kin, aware of the nomination? YES or NO (Circle one).

Attach to this nomination form and all supporting documents, in accordance with the Nomination Criteria.

Mail to:

Brant Historical Society
57 Charlotte St.
Brantford, ON
N3T 2W6
Fax: 519-752-1931
Email: brantmuseum@brantmuseum.ca

Individual Nomination Criteria

1. All applicable parts of the Nomination Form must be completed and the form signed by the Nominator and Six Endorsers. The Nominator must be careful to address each point in the criteria. It is the responsibility of the Nominator and Six Endorsers to verify the accuracy of the data provided.
2. Use a clear, easily read 12 point font. If submitting a hard copy nomination, please use 8 ½" x 11" white paper. You may print on both sides where possible. Please do not submit applications in binders, report covers, etc. or include original documents or photos. Photocopies and scans will be accepted. If completing the form by hand, please print clearly.
3. Please **submit a total of one (1) copy** of your entire nomination application.
 - One digital copy **OR** one hard (paper) copy
4. Of prime importance, the nomination should describe in detail the contributions that address the nomination criteria (**2 to 7** pages in length). This can be in essay format or point form/bullet points. Nominees for the Brant Historical Society Wall of Honour must meet at least two of the following criteria to be considered for nomination:
 - contributed in an exceptional way to the advancement of heritage / history in Brant;
 - notable for a historically significant achievement within Brant;
 - demonstrated leadership qualities that can serve as an inspiration to residents within Brant;
 - made a significant historical contribution within the geographic region of Brant;
 - has broken existing accepted barriers or whose new insight or product has improved the quality of life within Brant;
 - be associated with events, places, people, organizations or institutions which have made a lasting contribution to the economic, social, cultural, or political history and development of Brant;
 - be associated with an historically creative achievement in artistic or ideological expression in Brant; and
 - be a resident within the geographic region of Brant at the time of their contribution.
5. A resume for the Nominee should be created and provided. It should provide places of employment and positions held with applicable dates and, **if possible**, include copies of:
 - qualifications relevant to the nomination, with applicable dates;
 - records of military service, including dates and places of service, ranks attained and types of employment, decorations, honours, awards, education degrees and other achievements and recognition, with dates.
6. The names and signatures of **six (6) individuals** are required to be included with the submission package to endorse the nomination.
 - B.H.S. Board Members who nominate or endorse a nomination must recuse themselves from voting on the nomination.
7. While induction into Brant Historical Society is intended to honour individual contributions and accomplishments, it is recognized that in exceptional circumstances groups of individuals, including members of families, working together may have made equally exceptional contributions that may merit collective recognition. For assistance with proposed nominations of this type, nominators are requested to contact the B.H.S.
8. It is important for nominators to understand that the Nominations Review Committee will not add to details presented but will merely verify their authenticity and evaluate the nominee's overall contribution to Brantford/Brant.
9. Receipt of the nomination and supporting letters will be acknowledged. No further communication will be forthcoming unless the nominee is to be inducted.
10. All nominations remain active for five years upon date of submission. Following that period, nominations may be re-submitted for consideration.

11. Each year the Nomination Review Committee can submit up to three (3) candidates to be added to the Wall of Honour at the annual Installation Ceremony in November of each year.

Helpful Hints

Induction into the BHS is an extremely prestigious accomplishment. In order to make your nominee more competitive, please make your nomination package as thorough, comprehensive and documented as possible. This may include detailed narratives and pictures (non-returnable) of the nominee, for example. Once a nomination package has been submitted, it may always be updated with additional information as it becomes available.

Considerations when developing your nomination package:

- Provide a summary of the history of the nominee.
- Identify national and international awards, decorations, honours, etc.
- What are the nominee's contributions of lasting benefit to Brantford/Brant and how are they being used today?
- What distinguishes the nominee from others in the same field in terms of challenges overcome, special talents, reliability and responsibility shown, respect of peers and consistency of performance?
- Any other facts that you feel are pertinent to your nominee's package.

If you have any questions on developing your nomination package, feel free to contact the BHS.